



For IEC use only

80/242/INF

1999-09

INTERNATIONAL ELECTROTECHNICAL COMMISSION

**TECHNICAL COMMITTEE No. 80: Maritime navigation and radiocommunication
equipment and systems**

MAINTENANCE OF THE TC 80 PUBLICATIONS

**To be discussed at the coming TC 80 PLENARY MEETING – 27-29TH September 1999 –
Southampton, UK**

Attached is a Form 15ae with a draft proposal for the maintenance cycle of each current IEC TC 80 publication.

Members will be aware that we have recently formed our first Maintenance team – MT1 – for the maintenance of IEC 61174 – ECDIS.

Other than that above the Committee has no experience of maintenance cycles, and the concept and details will need to be discussed at the Plenary meeting.

Members are invited to study the proposals and be prepared to offer constructive comments at the meeting. Each maintenance team will require a Project leader, who may be the IEC TC 80 Secretary if that is appropriate.

Annex mentioned



80/242/INF

STRATEGIC POLICY STATEMENT

IEC/TC or SC 80	Secretariat UK	Date 1999-09-02
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Please ensure this form is annexed to the Report to the Committee of Action if it has been prepared during a meeting, or sent to the Central Office promptly after its contents have been agreed by the committee.

Title of TC
Maritime navigation and radiocommunication equipment and systems

A. Background

This form will be completed for the Plenary meeting in September (27 – 29, 1999). At this stage it is being circulated for information with regard only to the maintenance cycles of the current publications of the Committee. Comments are invited from all members, particularly for discussion at the Plenary meeting.

B. Environment

B.1 Business environment

B.2 Market demand

B.3 Trends in technology and trade

B.4 Ecological environment

C. Work programme

Current work

C.2 Resources/infrastructure needed

D. Future work

E. Maintenance cycle

Publication no.	Date of publication	Publication date for proposed amendment or revision	Responsibility (Maintenance Team)
IEC 60872-1	1998-09	2006	MT2
IEC 60872-2	1999-01	2007	MT2
IEC 60872-3	2000-04 (expected)	2008	MT2
IEC 60936-1	1999-12 (expected)	2007-12	MT2
IEC 60936-2	1998-10	2006	MT2
IEC 60945	2001-01 (expected)	2006-01	MT3
IEC 61023	1999-07	2001	MT4
IEC 61075	1991-07	2002	MT5
IEC 61097-1	1992-07	2002	MT6
IEC 61097-2	1994-12	2004	MT7
IEC 61097-3	1994-06	2004	MT8

IEC 61097- 4	1994-11	2004	MT9
IEC 61097-5	1997-12	2007	MT10
IEC 61097-6	1995-02	2005	MT11
IEC 61097-7	1996-10	2006	MT12
IEC 61097-8	1998-09	2008	MT13
IEC 61097-9	1997-12	2007	MT14
IEC 61097-10	1999-06	2009	MT9
IEC 61097-12	1996-11	2006	MT12
IEC 61108-1	2001-03 (expected)	2007	MT15
IEC 61108-2	1998-06	2008	MT15
IEC 61110	1992-08	To be deleted	
IEC 61135	1992-05	To be deleted	
IEC 61162-1	2000-02 (expected)	2006	MT16
IEC 61162-2	1998-09	2008	MT16
IEC 61209	1999-04	2009	MT17
IEC 61993-1	1999-04	2009	MT18
IEC 61996	2000-04 (expected)	2006	MT19

Name or signature of the secretary

P F C GRIFFITHS

Guidelines for the preparation of Strategic Policy Statements

Title of TC

Titles of the parent TC **and** SCs (if appropriate) should be included in this section.

A – Background

TC and SC scopes should systematically be reproduced in this section, together with the list of current and future working groups. A short history of the setting-up of the TC/SC should be noted. The number of publications issued and the number of projects in development (differentiating the maintenance work and genuine new work) should be included together with the number and the list of participating countries (P-members) and the list of active liaisons with IEC TCs and other international organizations.

B – Environment

This section is the more problematic one and it should be more market and systems oriented. It is therefore suggested to subdivide it as follows:

B.1 Business environment: Appreciation of the current most important technical, industrial and economic indicators in the sphere of activity of the TC/SC. This section should distinguish between those aspects of the business environment that will influence the work of the TC but over which the TC has little or no control (i.e. the **external** environment) and those aspects that the TC may well be able to influence to a significant extent (i.e. the **internal** environment).

B.2 Market demand: This paragraph should include the answers to the following questions:

- Who are the customers of the issued and future standards developed by the TC/SC?
- Are they actively represented in the TC/SC?
- Are there any other interested and affected parties that should be represented in the structure of the TC?
- Are there any difficulties in obtaining the participation of any of these parties?
- Are the IEC standards widely used at the regional/national level?
- Which are the competing standards developed by other organizations?
- Is it an area where only maintenance of current standards is necessary or is it a developing standardization area?
- Which horizontal standards can the TC/SC not apply and why?.

B.3 Trends in technology and trade: Impact on the future work of the TC/SC.

B.4 Ecological environment: Product/component disposal, recyclability, reusability, toxicity, impact on environment

C – Work programme

This should outline a clear plan of action, including timescales, resources needed, etc. in order to meet in a timely manner the market demands identified in the previous section. It should be divided as follows:

C.1 Current work: Plan for meetings of the TC/SC – List of work priorities – Plan and objectives of WG meetings for the next 2 years – number of meeting days and location planned for these meetings – Number of working hours needed for each of the WG members (in order to help industry to determine an accurate budget for the experts) – number of documents to be discussed – additional expertise that needs to be recruited, and where this might be found.

C.2 Resources / infrastructure needed

- Invitations for TC meetings;
- Invitations WG/Project leader team meetings;
- Administrative support;
- Liaisons needed;
- Editing committee.

D – Future work

A longer term view – 5 to 10 years – of the TC work – Appreciation of the activity (growing, stable, decreasing) of the TC – structural rearrangements (e.g. creation, merging or disbanding of SCs, or merging with another TC) considered necessary in the future to maintain efficiency as market demands are met, or as market conditions change – New expertise needed in a particular area – Details of stage 0 projects.

E – Maintenance cycle

Include in this section a list of all publications for which your committee is responsible, together with the date of the current edition. For each publication, indicate the date at which you propose to publish any amendment or revision to the standard and also the type (amendment or revision). Finally indicate who will be responsible for the maintenance process (maintenance team, secretary, etc.).